

IN THE DISTRICT COURT OF _____ COUNTY, KANSAS

_____, Plaintiff

v. Case number: _____

_____, Defendant

A Proceeding Pursuant to K.S.A. Ch. ____

REQUEST FOR TRANSCRIPT OF COURT RECORD

I, _____, (Name of person making the request)

request a transcript of the court record for a _____ hearing held on

_____ (date) at _____ (time) in front of Judge

_____ held in _____ County District Court. I

request a transcript of the complete hearing a portion of the hearing as follows (provide as much detail as possible):

Date of Proceeding: _____

Type of Proceeding: _____

Judge on Case: _____

This request is for an appeal subject to Kansas Supreme Court Rule 3.03.

A paper copy is requested. I understand that the request for a paper copy will result in an additional charge.

Unless the Court orders otherwise, I understand that I must pay the cost of the transcript preparation. Upon submission of the Request for Transcript of Court Record, I will be given a Demand for Payment of the Estimated Cost for the preparation of the transcript. I understand and agree to pay the estimated cost of the preparation of the transcript. I also understand and agree that the transcript will not be prepared until this payment is made. I also understand that I am

liable and agree to pay for any costs of preparation of the transcript that exceed the estimated costs. I also understand the if the costs of preparation of the transcript are less than the estimated costs paid, I may seek a refund of the excess payment.

Name: _____

Address: _____

City/ State/ Zip: _____

Telephone No: _____

Email: _____

CERTIFICATE OF SERVICE

I certify that a true and correct copy of this Request for Transcript of Court Record was provided to the following persons by the method and on the date indicated:

_____ (Name) by personal service U.S. Mail to:

_____ (Address) on _____ date.

_____ (Name) by personal service U.S. Mail to:

_____ (Address) on _____ date.

_____ (Name) by personal service U.S. Mail to:

_____ (Address) on _____ date.

Name: _____

Address: _____

City/ State/ Zip: _____

Telephone No: _____

Email: _____